

1. Welcome

Present: Pat McGrann (Chair), Jamie McFarlane (Vice-Chair), Jim Porteous (JP), John Findlay (JF), Gordon Currie (GC), Rosie Gordon (RG), Dionne Johnston (DJ), Ian Faggetter (IF), Alyson MacGillivray (DM), Rosie MacLellan (PM), Kirsty Izat (ADM)

The meeting was called to order by Pat McGrann (Chair) at 19:00

2. Apologies

Apologies were received from Jackie Thomson (JT), Jordan Paisley (JP), Alex Gillespie (AG), Danielle McKerrell

3. Matters Arising from Previous Minutes – 21st September 2023

Minutes Proposed by JF and second by Vice-Chair.

- **Community bus:** Plans for a community bus are supported in principal but are on the backburner for the moment. Chair will continue to liaise with Islay Connections group.
- **Donation of Painting:** DM advised that the auction of Ann Vastano's painting will be organised in due course.

4. PEPF

Construction Progress

- **Community Building**
Drainage: PM confirmed temporary drainage now in place which is reducing the amount of water sitting in the foundations. Procast and the CoW are keeping an eye on this. CoW had questioned water sitting on the concrete but both Procast and the civil engineer have confirmed no concern.
Playpark: Drainage installed.
Materials: The steel is ready to go except for the joints detail. This is currently being finalised and will then be signed off by SID's civil engineers. The glulam and klargester tank are expected soon.
- **Motorhomes**
PM confirmed BW approved by A&BC contaminated land.
Cables have been partially rerouted. SSE and A&BC to coordinate with Procast to finish the work.
Gabion baskets have started to go in.
- **Clerk of Works**
CoW is onsite every week. Concerns raised by the PM re: the levels onsite but the CoW has now caught up with the architect and civil engineer in detail and is happy that the work onsite at the moment reflects the design and the engineering drawings.
- **Programme**
PM updated on the revised programme. Community to be made aware as soon as confirmation is received on the playpark closure dates. PM has stressed the importance of prior notice.
Next site meeting: Tues 31st Oct.
- **Budget**
The third valuation has been received and paid. All ok at the moment cashflow wise. QS keeping close track of spend. Expect a further update at the next meeting – the drainage and cable issues will increase budget.
- **VAT**
PM raised concerns over an error in the method SID are using to reclaim partial VAT on the project. PM has confirmation from both the QS and Alasdair at William Duncan as to the correct method. This was discussed at length with the Board, and she requested confirmation that the method being used could be corrected. **Board approved measure.**
- **Expressions of Interest**
Meetings have taken place with three potential café tenants.
Meetings with other potential tenants for the rooms in progress.

5.. Community Engagement

Lunch Club

- IF advised that Lunch Club wished to pass on an overwhelming vote of support and thanks for Danielle (CEO). Her efforts have been greatly appreciated.

Feedback from previous community events

- Casino night was very quiet, leaving Young SID's general funds a deficit of approx. £2k, as reflected on the financial report. The night was a good idea, just not the right time of year.
- On 29th September CEO helped Little Charlotte's Cafe hold a Macmillan Coffee Morning for cancer research, raising £225.
- The Autumn Fair on 7th October brought a great turnout and a lovely atmosphere to the Columba Hall on a rainy Saturday afternoon.
- CEO passed on a request to borrow £2,101, short-term, from Sports Day fund to cover losses from the casino night. CEO's intention would be to pay this amount back to the Sports Day Fund with money raised at the Halloween disco, Boxing Day disco and 2 upcoming 21st birthday parties. Discussion ensued. **Action: Sports Day Committee to discuss and come back with a decision.**
- Plans/volunteers for Bonfire Night event discussed.
- It was agreed that SID would **not** run a Boxing Day disco to give volunteers a break over the festive period.

SID's Upcoming Events - 2023						
Month	Date	Event	Time	Helpers	Venue Booked	Moved into account
<u>October</u>	Wednesday 25th October	Lunch Club back to Sea Salt for the winter	12pm	Iain	Sea Salt	Lunch Club
	Saturday 28th October	Junior Halloween Disco	6pm-8pm	Jamie and MYCOS	The Ramsay Hall	Young SID
	Saturday 28th October	Adults Halloween Disco	10pm-1am	Door: Rosie and Bar: Gow, Jordan Stewards: Danielle and	The Ramsay Hall	Young SID
<u>November</u>	Saturday 4th November	Bonfire Night	7pm- 9pm	Young SID, Rosie and	The football pitch	Young SID
	Sunday 26th November	Christmas Fair	12pm-3pm	Rosie and	The Ramsay Hall	SID U/R
	Thursday 30th November	St Andrew's Ceilidh	2pm	Alyson and	The Ramsay Hall	Lunch Club
<u>December</u>	Saturday 2nd December	Xmas village light switch on	4:30pm	Jamie, Rosie and	Coop front green	SID U/R
	Friday 8th December	All Islay and Jura Lunch Club	12:30pm	Danielle	Bridgend Hotel	N/A
	Friday 15th December	Lunch Club Christmas outing	12pm	Danielle	Ardbeg distillery TBC	N/A
	Tuesday 26th December	Boxing Day Disco	10pm-1am	??	The Ramsay Hall	Young SID
Community Event						
SID U/R Fundraiser						
Both						

Audit for 22/23

- JF, DM and ADM met with Neil Reid and Chris Urie to start the planning meeting for SID and SITCo's audit from 1st June 2022 to 31 May 2023. All. Very standard procedures and no unusual questions. Chris has been over-scoping out paperwork and finalising questions for both the trading arm and the charity. They aim for an AGM to be held on 29th November 2023.

DM asked the directors to look at:-

- Helipad has received money from Remi (Bruichladdich Distillery) taking its total to £3879. DM contacted Stuart for an update. Planned to catch up this week but have not managed so far.
- The Ardbeg All Islay Fund – held a very productive Panel Catch-Up meeting. The Panel allocated £169,706.00 to local projects this year. The Contingencies Budget has £9,152.50 left. So far groups have requested increments of £1,141.50. £146,706 has been processed for the applicants for projects. £23,000 is awaiting match-funding confirmation to then distribute.
- Currently due to poorly attended fundraisers the Young SID budget has an overspend of £2,101.
- The village barrels have been emptied and replanted for Spring by Glenegedale Plants. Bady and Peter popped in to speak to the DM. Glenegedale Plants is donating their labour to repot the barrels. This money will be coming from CMAL Funding which was there to brighten up the village and playing fields. The future planting for summer next year will have to be fundraised or funding sought to continue. A social media post will be made to highlight their great work. **Action: CEO to take forward.**
- Staff budgets – claims are being made in retrospect for salaries for PM and ADM.
- PMG and JT have applied to DTAS for funding towards the DM post for 3 years. Initial feedback for further information has been received.
- SID Unrestricted is currently at £4526 at the end of September, this leaves SID with roughly 2 months of reserves. With the minus in Young SID, this means SID only has a 1-month reserve at present.
- C Urie & S Morrison highlighted SID's Unrestricted balance and the need for at least 3-month reserves.

Since the last meeting, the DM has completed the following:

- Been in regular contact with HIE regarding the funding and plan for the modular building;
- Meet and a call with the Design Team to update them on the project moving forward;
- Worked up and published the update for the community;
- Met with the Port Ellen Juniors Football Club to discuss the next steps, they were very supportive of the proposed plan of action for The Ramsay Hall and Port Ellen Playing Fields.
- Emailed local councillors, MP and MSP to update and request a meeting to discuss the project.

- Continue to work up the costings for the project.
- Define the principal plans ready for planning submission.
- Make further contact with the A&B Council Early Years Team & Care Inspectorate to discuss the plans and receive feedback and advice on the proposal;
- Work with InspirAlba to update the business plan for the new facility – considering the staff ratios and costings for the number of children. Especially due to the current climate of low unemployment in Islay.
- Email potential contractors to gauge an indicative quote for the modular building per square metre.

The Ramsay Hall

Since the last meeting, the DM has completed the following:

- Been back in contact with the A&B Council to request any survey reports. They have supplied a wood survey which recommended that around £17k of remedial work be carried out. DM awaiting a response to see if this has been implemented.
- SID was unsuccessful at stage one for RCGF this year. DM requesting a meeting with the A&B Council Officer to discuss the bid and next steps of the projects now the development has changed.
- DM has updated the officers on the change of plans and awaiting feedback;
- Received quotes for non-invasive structural surveys from Pick Everard and David Narro. Our funders are recommending we request invasive structural surveys to ensure we know all the details before negotiations with heads of terms.

Next Steps:-

- Awaiting updated quotes from structural surveys.
- Confirm funding for these with HIE and SID's confirmed All Islay Funding. Then confirm implementation.
- Complete business plan with updated details i.e., rooms rentals etc.
- Work up a draft proposal for the lease to present to A&B Council Officers.
- Continue to work closely with A&B Council officers to work through heads of terms.
- The Design Team working on the plans up ready for one completed submission with Sonas Childcare building.
- Continuing to work towards submitting a Community Ownership Fund Bid with the UK Government, SID has an EOI but is not ready to submit a stage 2 yet. Hopefully ready by round three when heads of terms further forward.

SID Strategic Review – Funded by Museums and Galleries.

7.AOCB

SITCo

- Fuel pumps have now been repaired. There is debate over the cause of the fault.
- One staff member was verbally abused by a customer.
- There have been some issues with the jet wash which have now been resolved by JF.
- One application for the post of Filling Station Supervisor has been received.

InspirAlba

- Training on governance and operations is available to the board. Potential dates: 6th, 7th & 8th November, 14th, 15th & 16th November. (evenings). Staff could potentially take part during the day.

Community Council Action Plan Questionnaire

- Copies of the above were made available.

The Bothy

- Procast agreed to cover the cost of damage to the coffee machine in The Bothy caused by loss of power.

The meeting was brought to a close by chair at 21.05

9. Date of the next meeting: 29th November – AGM.