

South Islay Development

Board Meeting

Thursday, 19th of January 2023, Ramsay Hall



1. Welcome

Present: Jamie McFarlane (Vice-Chair), Dionne Johnston (Vice-Chair), John Findlay, Gordon Currie, Jackie Thomson, Jordan Paisley, Alex Gillespie, Alyson MacGillivray (DM), Rosie MacLellan (PM), Rose Reis (AFO), Danielle McKerrill (CEO).

The meeting was called to order at 7:00 p.m. by Jamie McFarlane (Vice-Chair).

2. Apologies

Apologies were received from Pat McGrann (Chair), Ian Faggetter, Jim Porteous and Rosie Gordon.

3. Matters Arising from Previous Minutes – 17/11/2022

John Findlay proposed the previous 17/11/22 meeting minutes. Seconded by Jackie Thomson – Motion Passed.

4. Monthly Financial Update

- Monthly Financial Report updated up to 31st December 2022. *Attached to Agenda.
- The AFO informed that the Ardbeg All Islay Fund 2022/2023 payment had been made.
- The DM updated that the financial account (1st June 2021 to 31st May 2022) has been completed. John Findlay has signed all the documents.
- The accountants would be submitting the accounts to Company House.
- The amendment of the company Article of Association has been accepted by OSCR. They have requested a copy of the AGM December 2022.
- The DM informed us that a new Bank Account had been requested to manage the Ardbeg All Islay fund.

5. PEPF

• Procurement Update

The PM reported that five tenders were received and that all contractors bid for both lots. Now, as the costs are standing, the lowest price for both lots is from the same contractor.

The PM reported that the subgroup is still in the process of marking the quality section and a tender report from the QS is expected by the end of the month.

• Funding

The PM reported that the PEPF project is still over budget. Extra funding was secured from the Garfield Weston Foundation towards the new building and RCIA towards the EV Charging Points, related access and car parking.

Discussions with HIE regarding additional funds for the project have been moving on successfully. Now, they are looking to assess the whole project as one. The PM added that they are pleased with the tender returns and confirmation of additional funds for the whole project is expected.

The PM reported that the QS found an error in the actual costs provided by the lowest tender and that a price increase is expected, requiring a new evaluation of the project cost to determine how much extra funding is needed.

The PM informed that discussions with Elixir Distillery and Diageo Distillery have been ongoing as a potential sources of additional funding.

• General Development Overview

The PM restated the project deadline as March 2023, by which time the PEPF must have both a signed contract and be fully funded.

6. Upcoming Fundraising Events/Activities

The CEO started by updating the subgroups within SID Board directors.

- **Calendar Update**

The calendar with SID's upcoming events was circulated. Events will be updated on social media and posters will be distributed. An overview of December events was provided.

7. The Ardbeg All Islay Fund

The DM reported that the response from the "expression of interest" for Panel advisors was considerable.

The DM reported that meetings with nine people had taken place, and they were all very keen to join the panel and most of them had worked in communities groups.

John Findlay proposed to include six community representatives on the panel – Seconded by Dionne Johnston – Motion Passed.

Panel representative

Six community representatives

One Glenmorangie representative

Two SID Board Directors – Ian Faggetter and Jordan Paisley

One Chair – Pat McGrann

The Panel representative was proposed by John Findlay and seconded by Jackie Thomson – The motion Passed.

Timescale

Launch of the fund – 30th January 2023

Deadline for applications – 13th March 2023

The DM informed us that information would be updated on the website.

The DM informed that SID policies have been updated and include a conflict of interest policy that would be available for the representative panel to read and acknowledge.

8. AOCB

The DM provided an update on a meeting with Rosie Haggerty from the Wee Box. Ian Faggetter and the DM were present. Rosie Haggerty has brought in Sheila Corson as a potential buyer for the Wee Box.

The DM reported that she had advised Sheila Corson to present a business plan to the Board. A letter with the business plan was circulated to the Board of directors.

The decision was to offer the pitch to Sheila Corson – Proposed by Jackie Thomson and seconded by John Findlay – Motion passed.

A meeting would be scheduled to decide on the rent agreement and a memorandum of understanding.

The Board decided to accept Rosie Haggerty's request to have her January rent payment reduced. Half of the amount is to be deducted from the January invoice. The electricity matter was discussed regarding The Wee Box; however, no decision was made.

The DM reported that she had been contacted by the Commonwealth Fly Fishing Scotland. The DM noted that it is not clear at the moment what would be the involvement of SID and that she will keep the Board updated on the matter.

9. Date of the next three meetings: 16th February, 16th March, and 20th April.

The meeting adjourned at 8:40 p.m. by the Vice Chair, Jamie McFarlane.