

Board Meeting

Thursday 14th Of October 2021, Ramsay Hall

1. Welcome

Present: John Findlay (Chair), Pat McGrann (Vice-Chair), Gordon Currie, Grant Addison, Alyson MacGillivray (DM), Rosie MacLellan (PM), Rosy Mota Dos Reis (AFO).

Meeting called to order at 7:00 p.m. by the Chair, John Findlay.

2. Apologies

Apologies were received from Jim Porteous, Ian Faggetter, Jackie Thomson and Jordan Paisley.

3. Matters Arising from Previous Minutes – 16/09/2021

PMG proposed the previous 16/09/21 meeting minutes. Seconded by GC – Motion Passed.

a) CRF – Round two application

DM updated that the CRF-R2 application was successful. This Funding application was in collaboration with IJCE and the Pool, as previously recorded. Some of the propose of the Funding is as follow:

- To help Port Ellen Junior Football Club to cover their mileage and costs for the oncoming year.
- SID has a partnership with Mother & Toddler Group to hold toddler sessions in the Ramsay Hall. * Under-five.
- Cover cost of indoor Bowling.
- Community Action Plan going forward with COVID 19.

4. Monthly Financial Update

- Monthly financial report updated up to the 31st of August. *Attached to the Agenda.
- Core reserves should continue to be monitored—no Funding update.
- North Highland Initiative has agreed that SID can draw down another £30,000. * Project costs to cover professional fees to the submission of the Building Warrant and related planning fees.
- Local Energy Scotland has deposited £6,494.60. * CARES Funding.

5. PEPF

a) RCGF – Timescales/Budget

PM stated that a proportion of RCGF funding needs to be drawn down by the end of March 2022. PM raised concerns that given the delay to the project programme, the funds would not be spent by the deadline; however, Argyll & Bute Council are able to draw it down on SID's behalf, providing a signed contract with a contractor is finalised by the end of March.

b) Design Team Update

The design team are requesting a CCTV survey so they can design a drainage system. The design team has highlighted that it is a critical requirement to complete the overall design and made recommendations for this work to be carried out by Metrorod (who provided the cheapest quote).

ACTION: To move forward with the CCTV survey.

Site investigations are due to start onsite w/c 25th October. The work will involve:

- Digging a small number of trial pits
- Soil infiltration testing at designated locations
- Excavation of shallow trial pits along the proposed new roadway
- Lab geotechnical testing of soils

These surveys will result in a Phase II Geotech report which will inform the foundation design and the concrete classification of the project.

Also, Bruach Design requested a final decision on the external posts in front of the building. The Board decided to move forward with the glulam option, with the possibility of revising this during the value engineering stage if necessary.

c) Sub-group Meetings

PM updated that the sub-group are having meetings every Tuesday. The colour of the toilet cubicle was the decision that needed to be made. PM presented the Board with a range of colour options to choose from; the majority chose blue since it matches the SID logo.

PM suggested either opening up the subgroup team meeting or adding new members as more people need to attend to allow decisions to be made promptly. The chair and PMG indicated that they were happy to be included in meetings when available.

ACTION: The Chair and PM agreed to join the subgroup.

d) Revised Layout

PM updated that there has been discussion within the sub-group regarding having glass partitions to provide extra weather protection and to emphasise the main door. The design team are currently working on a more detailed drawing; PM asked the Board if they wanted them to continue.

PMG proposed that the design team should not spend any more time on the matter. GC seconded – Motion passed.

e) Motorhome Project

There was some deep discussion regarding where to store contractor materials while the community hub has been constructed.

The motorhome area was suggested to be utilised for the contractor's storage of material and plant as space will be limited within proximity to building works.

ACTION: No decision was made at this point.

6. SID & SITco website

The website is alive and running smoothly.

7. SID 10 Year Anniversary – Dinner, Events

- The dinner party was scheduled to be held on the 23rd of October in Ardbeg. At the moment, DM has fourteen confirmations.
- The fireworks will be handled by Port Ellen Mother & toddlers. They will have teas, coffees, hot chocolate, and home baking. The fire brigade has confirmed their presence.
- The Christmas light is ongoing. The ones from last year are ready to go back on.
- DM will contact MYFOS to organise the Christmas tree as they have done it in previous years.

8. AOCB

None other business.

9. Date of next meeting

11th November at 7 p.m., 9th December, then 13th January.

Meeting adjourned at 9 p.m. by the Chair, John Findlay.

Minutes submitted by: Rosy Reis

Minutes approved by: